

# CONFERENCE REPORT

## PERSONAL PROFESSIONAL DEVELOPMENT FUND

This report along with receipts must be submitted to the **R.E.T.T.A. Office** c/o Concordia Place within **twenty (20)** teaching days following the activity for reimbursement.

Name: \_\_\_\_\_

School: \_\_\_\_\_

Date(s): \_\_\_\_\_

Activity: \_\_\_\_\_

A. Briefly summarize the professional development activity that you attended. Please list and include information on resource people that were involved in your professional development.

B. List several sessions that you found valuable and would be beneficial to share with others.

C. How are you willing to share with others?

- a) workshop \_\_\_\_\_
- b) sharing materials \_\_\_\_\_
- c) informal group \_\_\_\_\_
- d) other \_\_\_\_\_

Note that you may be requested to write an article about the conference or one of its sessions for the RETTA Record.

*Have you included your original receipts for reimbursement?*

Signature \_\_\_\_\_

Date: \_\_\_\_\_