



## CONFERENCE REPORT PERSONAL PROFESSIONAL DEVELOPMENT FUND

This report along with receipts must be submitted to the **R.E.T.T.A. Office** (206-1100 Concordia Ave.) within **twenty (20)** teaching days following the activity for reimbursement.

**Name:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Date(s) of activity:** \_\_\_\_\_

**Activity:** \_\_\_\_\_

In addition to sending in your original receipts, you are required to:

1. Write a brief article (200-300 words or more) telling the committee and other teachers in the division about your experience. Please describe the conference, talk about how it has enriched your teaching, and whether or not you would recommend this conference to others. This article may be published in the RETTA record<sup>1</sup>. Print and attach, or E-mail to [office@retta.ca](mailto:office@retta.ca)
  
2. Please rate the conference you attended.
  - a. Exceeded my expectations \_\_\_\_\_
  - b. Met my expectations \_\_\_\_\_
  - c. Did not meet my expectations \_\_\_\_\_
  - d. If it did not meet your expectations, please explain:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

***Have you included your original receipts for reimbursement?***

Signature \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup> Your write-up will not be published unless we contact you seeking your consent