The PPDF online application is not accessible until the opening day at 4:00 p.m..To view the questions and ensure you have all your supporting documentation please read the guidelines. You can also preview the application questions below:

## **Questions on the Online PPDF Application**

- 1. Name
- 2. School
- 3. Relevant Position/Subject
- 4. Conference/Workshop name
- Location
- 6. Start Date of Conference/Workshop
- 7. End Date of Conference/Workshop
- 8. Supporting Document. You can scan and upload 1 document supporting your request (e.g. brochure, copy of registration, etc.). Please ensure the supporting document includes the conference or workshop name, date(s) and location.
- 9. Website link to conference/workshop
- 10. Anticipated Costs
- 11. Number of Substitute Days required
- 12. Daily per diem \$75/day, enter total dollar amount
- 13. Accommodations cost, enter dollar amount
- 14. Airfare cost, enter dollar amount
- 15. Alternate Transportation cost, if not flying
- 16. Is support for expenses provided from other sources? YES/NO
- 17. How do you plan to share the information you receive at your conference/workshop and with whom?
- 18. How does this PD pertain to your professional assignment, subject area, professional growth plan, your schools' plan or the divisional priorities?
- 19. Please describe any PD attended within the past five years that has been supported by the PPDF.
- 20. Have you confirmed your principal/supervisor is in support of this request?
- 21. I have read and understood the PPDF Guidelines